

PROJECT CHANGE REQUEST FORM

Project Name: Online ICM

Prepared by: Vincent Devethas, Senior Lead Developer

Approved by : Tan Lee Yong, Director, Professional Services

Date : 21/01/2013 Valid Until 20/02/2013

Change Request No.: IBSCR051

1. Requestor Information

Fill in with appropriate information or place an "X" next to those that apply:

Area of Change:

Scope	<input checked="" type="checkbox"/>	Schedule	<input type="checkbox"/>	Migration	<input type="checkbox"/>
Budget	<input type="checkbox"/>	Quality	<input type="checkbox"/>		

Is this Change the result of a Risk Management Action?

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>	Risk ID:
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Scope of Change:

Information Site GUI	<input type="checkbox"/>	BVMC	<input type="checkbox"/>	CIB Reports	<input checked="" type="checkbox"/>
Information Site Tools	<input type="checkbox"/>	CORUS	<input type="checkbox"/>	BIB Reports	<input checked="" type="checkbox"/>
Content	<input type="checkbox"/>	CIB Demo	<input checked="" type="checkbox"/>	BIB User Guide	<input type="checkbox"/>
Database	<input checked="" type="checkbox"/>	BIB Demo	<input checked="" type="checkbox"/>	CIB User Guide	<input type="checkbox"/>
ESB	<input type="checkbox"/>	OnlineApps IBG Core	<input type="checkbox"/>	BVMC User Guide	<input type="checkbox"/>
CIB	<input checked="" type="checkbox"/>	BIB	<input checked="" type="checkbox"/>	Others	<input type="checkbox"/>

Proposed Change Description and References:

To implement the placement and upliftment for the International Community Murabahah Deposit-i (ICM) product.

Justification:

Hyperlinks:

Impact of Not Implementing:

Customer will continue to do placement and upliftment via branch

Alternatives:

Initial Review Date:

Assigned To:

Action

Comments

Approval for Impact Analysis

[]

Reject

[]

Defer Until

[]

Express Approval

[]

3. Initial Impact Analysis

Baselines Affected:

Configuration Items Affected

(e.g product specifications):

Cost / Schedule Impact Analysis Required? (*check one*)

Yes []

No []

Impact on Cost:

Impact on Schedule:

Impact on Resources:

**Risk associated with
implementing the
change:**

**Risk associated with not
implementing the
change:**

Final Review Results:

Review Date:

Priority: (*check one*)

High []

Medium []

Low []

4. Impact Analysis Results

Specific Requirements Definition:

Additional Resource Requirements (insert rows as needed):	Man/ Day	Cost (RM)
Online ICM Customization, SIT, UAT and Migration Support	30	60,000.00
Subtotal		60,000.00
Government Tax (6%)		3,600.00
Totals		63,600.00

Impact of Not Implementing the Change: No Online ICM product for both RIB and BIB

Alternatives to the Proposed Change: Remain manual operation at branch

5. Final Recommendation

6. Project Change Request Form / Signatures

Project Name: Online ICM Project

Project Manager: Malarvili Muniandy

I have reviewed the information contained in this Project Change Request Form and agree:

Name	Title	Signature	Date (MM/DD/YYYY)

The signatures above indicate an understanding of the purpose and content of this document by those signing it. By signing this document, they agree to this as the formal Project Change Request Form.

Appendix A

Terms & Conditions

1. This CR is valid for 30 days as stated from the date herein.
2. Change request will be delivered for SIT and/or UAT, respective user is required to sign off User Acceptance Certificate upon completion of UAT prior to production migration.
3. Penril is not responsible, unless stated, for SIT and/or UAT environments and materials (system server, network, test data and etc) which are required for SIT and/or UAT.
4. Migration is to be performed by respective IT team from KFH, Penril shall provide assistance.

Penril proposes the following payment schedule :

1. 20% of the total PO value will be due upon order confirmation.
2. 30% of the total software customization cost will be due upon discovery phase (requirement gathering phase)
3. 40% of the total software customization cost will be due upon solution deploy to production
4. 10% of the total software customization cost will be due 30 days after deployment to production 'Go Live'.

In the event that the project is launched before the UAT is signed, the Bank is deemed to have accepted the project and the amount due under UAT above will become immediately due and payable by the Bank.

Payment Terms and Conditions

1. All prices are quoted in Malaysian Ringgit unless otherwise stated.
2. Customer shall fully settle all invoices issued by Penril Datability (M) Sdn Bhd within thirty (30) days from the date of the invoice, failing which late payment interest at the rate of twelve percent (12%) per annum shall be payable by the Customer for all outstanding sums until full payment.
3. The Customer agrees that terms and conditions herein is governed by and shall be construed in accordance with the Malaysian laws and agrees to submit the exclusive jurisdiction of the courts of Malaysia.
4. Any changes in specifications shall necessitate a re-quotation.
5. The Customer will agree to pay Penril Datability (M) Sdn Bhd a sum of 50% of purchase order value in case of order cancellation.
6. Please refer to Project Schedule in Technical/Functional Proposal for proposed delivery schedule. Please allow 2-4 weeks for project preparation prior to project kick off.

8. For any clarification of this quote/CR,

For technical, scope & schedule, please contact Tan Lee Yong

Email : leeyong.tan@penril.net or Mobile : 019 559 8816

Appendix B – Scope of Works

- 1) To develop the below new features for ICM account for RIB:-
 - a. New account opening
 - b. Placement
 - c. Upliftment
 - d. certificates enquiry
- 2) To develop the below new features for ICM account for BIB:-
 - a. New account opening
 - b. Placement
 - c. Upliftment
 - d. certificates enquiry
- 3) To develop new ICM report for RIB
- 4) To develop new ICM report for BIB
- 5) To enhance RIB Internet Transaction Report and Consolidated Report with the ICM transaction history
- 6) To enhance BIB Internet Transaction Report and Consolidated Report with the ICM transaction history

Assumptions:

The above scope of works and effort estimation is based on the assumption of the ICM product is resided at the current Phoenix Host. RIB and BIB are assumed to integrate with Phoenix Host in this project. New effort is required if the ICM is not reside at Phoenix Host due to new integration effort.

Appendix B – Estimated Project Schedule

	Task Name	Start	Finish	Duration
0	<input type="checkbox"/> KFH Online ICM Project Schedule	Fri 25/01/13	Mon 15/04/13	50 days
1	Receive Purchase Order	Fri 25/01/13	Fri 25/01/13	1 day
2	Requirement Study and Confirmation	Tue 29/01/13	Tue 05/02/13	5 days
3	Development & Internal Testing	Wed 06/02/13	Tue 12/03/13	20 days
4	SIT	Wed 13/03/13	Tue 26/03/13	10 days
5	Handover to UAT	Tue 26/03/13	Tue 26/03/13	0 days
6	UAT	Wed 27/03/13	Tue 09/04/13	10 days
7	UAT Sign-off	Tue 09/04/13	Tue 09/04/13	0 days
8	Migration Plan	Wed 10/04/13	Fri 12/04/13	3 days
9	Migrate to Production	Mon 15/04/13	Mon 15/04/13	1 day