



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

Ref No.: 4 / 2010

**Meeting Date** : 2nd December 2010

**Time** : **Start: 2.30pm** **Finish: 4.30pm**

**Venue** : **Jati I & Jati II Rooms, Level 1 , MEPS@ Horizon**

**Present** :

Khairul Nizam (KN)	AGRO
Mohd Faizal (MF)	AGRO
Ong Siew Fong (OSF)	AMBB
Lee Swee Seng (LSSe)	AMBB
Salasiah Mohd Taft (SMT)	BKR
Sulha (SUL)	BKR
Akma Nirmala (AN)	BMMB
SivaBalan (SIVA)	BOFA
Jeff Chan(JC)	CIMB
Liaw Kok Seong (LKS)	CITI
Norsilawati Bahari (NB)	CITI
Koh Yew Bing (KYB)	DB
Wong Kean Onn (WKO)	EBB
Alvin Lim (AL)	HLBB
Wong Pooi San (WPS)	HSBC
Kamarul Bahrin (KB)	JPMC
Sharon Lai(SL)	KFH
Nursyuhadah M.Hassan(NMH)	MBB
Norizan Alwi (NA)	MBB
Yeoh Ay Chwen (YAC)	OCBC
Siew Bee Hwa (SBH)	OCBC
Chong Yi Feng (CYF)	PBB
Steve Liang(SL)	SCB
Tan Chai Hwang (TC)	UOB

**MEPS** :

Faiz Abdullah (FA)	AD
Lim Seak Seah(LSS)	AD
Patwant Kaur (PK)	AD
Wardah Mohsin (WM)	AD
Muhammad Dzofoeer Abdul Basir (MDAB)	AD
Rozita Ruslan (RR)	BDM
Nurulbahtiah Mahmud (NM)	BDM
Norazman Zulkifli (NZ)	QA



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

Ref No.: 4 / 2010

**Absent** : Sayid Mohamad Shah (SMS) ABB  
Leong Yuen Quan (LYQ) ABMB  
Zawavi Muda (ZM) BIMB  
Nor Aliza Abd Aziz (NAA) BSN  
Tan Yeow Hong (TYH) RBS  
Hasbullah bin Abdullah (HA) RHB

**Chairperson** : Alvin Lim (AL) HLBB

**Minutes Taken By** : Lim Seak Seah (LSS) & Patwant Kaur (PK) MEPS

**Agenda** :  
1. Confirmation of Last Minutes of Meeting  
2. Matters Arising from Last Minutes of Meeting  
3. Project Status Updates  
4. 2011 Project Initiatives  
5. Other Matters

No.	Matters Discussed	Status*	Action By	Deadline
<b>1.</b>	<b>Confirmation of 3rd IBG Technical Committee Meeting 2010</b>			
1.1	The minutes was read and taken as correct.	Info	All to note	
<b>2.</b>	<b>Matters Arising From Last Minutes Of Meeting</b>			
<b>2.1</b>	<b>IBG Public Key Infrastructure (PKI) Project Status</b>			
2.1.1	FA has informed the committee that the PKI Project Status shall be presented in the presentation slides.	Info	All to note	
<b>2.2</b>	<b>2nd Validation New Specification Project Status</b>			
2.2.1	RR informed that issues encountered by Bank Muamalat have been resolved and they have complied & go-live with 2nd validation new specification on 22/11/2010.	Info	All to note	
2.2.2	RR highlighted that all banks have complied & go-live with 2nd validation on 22/11/2010.	Info	All to note	



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

Ref No.: 4 / 2010

No.	Matters Discussed	Status*	Action By	Deadline
<b>2.3</b>	<b>AG Salary Payment Project Status</b>			
2.3.1	RR informed project status is KIV, still in the midst of finding alternate solution.	Info	All to note	
2.3.2	RR will deliberate in next BWG meeting on the target go-live date in September 2011 and the plan to schedule a project meeting by January 2011.	Info	All to note	
<b>2.4</b>	<b>Increase Transaction Limit &amp; Fee Revision Project Status</b>			
2.4.1	RR informed there are 2 stages for this project:  i. Stage 1 – All member banks have implemented & go-live as RFI by 22/11/2010.  ii. Stage 2 – All member banks to comply & go-live as OFI by September 2011.  NM informed there are few banks already complied on 22/11/2010 as RFI & OFI.	Info	All to note	
2.4.2	RR informed that MEPS will announce to public that IBG transaction amount limit is RM500,000 once all banks have complied as RFI & OFI by Sep 2011.	Info	All to note	
<b>2.5</b>	<b>Real Time GIRO Project Status</b>			
2.5.1	LSS informed MEPS is researching on product that will facilitate Real Time GIRO (features of real time or near real time GIRO transaction crediting).	Info	All to note	
2.5.2	LSS informed the TWG Committee members the 2 features of Real Time GIRO: i) Actual real time whereby the beneficiary gets their funds immediately; ii) Near to real time, for example, the beneficiary's account shall be credited with the funds within the next 5 to 10 minutes. This timing of crediting shall depend on the bandwidth of the network lines.	Info	All to note	
2.5.2	LSS informed MEPS is looking for pilot banks to perform POC on Real Time GIRO product.	Info	All to note	



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

Ref No.: 4 / 2010

No.	Matters Discussed	Status*	Action By	Deadline																																													
<b>3.</b>	<b>Project Status Update</b>																																																
<b>3.1</b>	<b>IBG PKI Roll-Out</b>																																																
	FA has presented the status of IBG PKI Roll-out project.																																																
3.1.1	The following banks have implemented the roll-out of IBG PKI.	Info	All to note																																														
	<table border="1"> <thead> <tr> <th>No</th> <th>FI</th> <th>Status</th> </tr> </thead> <tbody> <tr><td>1</td><td>Hong Leong Bank</td><td>LIVE on 10/03/2010.</td></tr> <tr><td>2</td><td>Bank Islam</td><td>LIVE on 11/03/2010.</td></tr> <tr><td>3</td><td>Bank of America</td><td>LIVE on 15/03/2010.</td></tr> <tr><td>4</td><td>HSBC Bank</td><td>LIVE on 18/03/2010.</td></tr> <tr><td>5</td><td>Deutsche Bank</td><td>LIVE on 18/03/2010.</td></tr> <tr><td>6</td><td>Alianza Bank</td><td>LIVE on 25/03/2010.</td></tr> <tr><td>7</td><td>Bank Rakyat</td><td>LIVE on 09/04/2010.</td></tr> <tr><td>8</td><td>Bank Simpanan Nasional</td><td>LIVE on 29/04/2010.</td></tr> <tr><td>9</td><td>Public Bank</td><td>LIVE on 17/05/2010.</td></tr> <tr><td>10</td><td>RHB Bank</td><td>LIVE on 11/06/2010.</td></tr> <tr><td>11</td><td>Standard Chartered Bank</td><td>LIVE on 21/06/2010.</td></tr> <tr><td>12</td><td>UOB</td><td>LIVE on 25/08/2010.</td></tr> <tr><td>13</td><td>Ambank</td><td>LIVE on 13/10/2010.</td></tr> <tr><td>14</td><td>OCBC</td><td>LIVE on 19/10/2010.</td></tr> </tbody> </table>	No	FI	Status	1	Hong Leong Bank	LIVE on 10/03/2010.	2	Bank Islam	LIVE on 11/03/2010.	3	Bank of America	LIVE on 15/03/2010.	4	HSBC Bank	LIVE on 18/03/2010.	5	Deutsche Bank	LIVE on 18/03/2010.	6	Alianza Bank	LIVE on 25/03/2010.	7	Bank Rakyat	LIVE on 09/04/2010.	8	Bank Simpanan Nasional	LIVE on 29/04/2010.	9	Public Bank	LIVE on 17/05/2010.	10	RHB Bank	LIVE on 11/06/2010.	11	Standard Chartered Bank	LIVE on 21/06/2010.	12	UOB	LIVE on 25/08/2010.	13	Ambank	LIVE on 13/10/2010.	14	OCBC	LIVE on 19/10/2010.			
No	FI	Status																																															
1	Hong Leong Bank	LIVE on 10/03/2010.																																															
2	Bank Islam	LIVE on 11/03/2010.																																															
3	Bank of America	LIVE on 15/03/2010.																																															
4	HSBC Bank	LIVE on 18/03/2010.																																															
5	Deutsche Bank	LIVE on 18/03/2010.																																															
6	Alianza Bank	LIVE on 25/03/2010.																																															
7	Bank Rakyat	LIVE on 09/04/2010.																																															
8	Bank Simpanan Nasional	LIVE on 29/04/2010.																																															
9	Public Bank	LIVE on 17/05/2010.																																															
10	RHB Bank	LIVE on 11/06/2010.																																															
11	Standard Chartered Bank	LIVE on 21/06/2010.																																															
12	UOB	LIVE on 25/08/2010.																																															
13	Ambank	LIVE on 13/10/2010.																																															
14	OCBC	LIVE on 19/10/2010.																																															
3.1.2	The following banks are yet to determine their IBG PKI roll-out dates.	Info	All to note																																														
	<table border="1"> <thead> <tr> <th>No</th> <th>FI</th> <th>Proposed Go-live date</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>Affin Bank</td> <td>To be determined</td> <td>Affin Bank has agreed to upgrade the bandwidth from 84K to 256K. TM is scheduled to perform the line upgrade on 07/12/2010. Shall proceed with mock run once the line upgrade is successfully completed.</td> </tr> <tr> <td>16</td> <td>Citibank</td> <td>To be determined</td> <td>Citibank is in the midst of performing mock run. Go-live is yet to be determined.</td> </tr> </tbody> </table>	No	FI	Proposed Go-live date	Status	15	Affin Bank	To be determined	Affin Bank has agreed to upgrade the bandwidth from 84K to 256K. TM is scheduled to perform the line upgrade on 07/12/2010. Shall proceed with mock run once the line upgrade is successfully completed.	16	Citibank	To be determined	Citibank is in the midst of performing mock run. Go-live is yet to be determined.																																				
No	FI	Proposed Go-live date	Status																																														
15	Affin Bank	To be determined	Affin Bank has agreed to upgrade the bandwidth from 84K to 256K. TM is scheduled to perform the line upgrade on 07/12/2010. Shall proceed with mock run once the line upgrade is successfully completed.																																														
16	Citibank	To be determined	Citibank is in the midst of performing mock run. Go-live is yet to be determined.																																														
3.1.3	FA to obtain firm go-live date from Citibank and Affin bank, target to go-live by December 2010.	WIP	Affin Bank / Citibank / MEPS	ASAP																																													



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

Ref No.: 4 / 2010

No.	Matters Discussed	Status*	Action By	Deadline																																			
<p><b>3.2</b></p> <p>3.2.1</p>	<p><b>PaySwitch Enhancement</b></p> <p>FA presented the timeline for the PaySwitch Enhancement.</p> <table border="1" data-bbox="349 535 1091 892"> <thead> <tr> <th>Key Milestones</th> <th>Key Deliverables</th> <th>Start Date</th> <th>End Date</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>• Project Kick-Off</td> <td>• Project Timeline</td> <td>10 Mar '10</td> <td>10 Mar '10</td> <td>Completed</td> </tr> <tr> <td>• Requirement Analysis</td> <td>• User Requirement Specification (URS)</td> <td>11 Mar '10</td> <td>15 Apr '10</td> <td>Completed</td> </tr> <tr> <td>• System Development</td> <td>• PaySwitch Updated Program</td> <td>16 April '10 20 July '10</td> <td>18 Jun '10 18 Nov '10</td> <td>Completed</td> </tr> <tr> <td>• Testing   &gt; SIT   &gt; UAT</td> <td>• SIT sign-off  • UAT sign-off</td> <td>16 Jun '10 19 Nov '10</td> <td>30 Jun '10 03 Dec '10</td> <td>In Progress</td> </tr> <tr> <td>• Migration</td> <td>• Deploy program in production</td> <td>16 Jul '10 04 Jan '11</td> <td>30 Jul '10 11 Jan '11</td> <td></td> </tr> <tr> <td>• System Cutover</td> <td>• Go Live</td> <td>02 Aug '10 12 Jan '11</td> <td>02 Aug '10 12 Jan '11</td> <td></td> </tr> </tbody> </table>	Key Milestones	Key Deliverables	Start Date	End Date	Status	• Project Kick-Off	• Project Timeline	10 Mar '10	10 Mar '10	Completed	• Requirement Analysis	• User Requirement Specification (URS)	11 Mar '10	15 Apr '10	Completed	• System Development	• PaySwitch Updated Program	16 April '10 20 July '10	18 Jun '10 18 Nov '10	Completed	• Testing > SIT > UAT	• SIT sign-off  • UAT sign-off	16 Jun '10 19 Nov '10	30 Jun '10 03 Dec '10	In Progress	• Migration	• Deploy program in production	16 Jul '10 04 Jan '11	30 Jul '10 11 Jan '11		• System Cutover	• Go Live	02 Aug '10 12 Jan '11	02 Aug '10 12 Jan '11		Info	All to note	12 Jan 2011
Key Milestones	Key Deliverables	Start Date	End Date	Status																																			
• Project Kick-Off	• Project Timeline	10 Mar '10	10 Mar '10	Completed																																			
• Requirement Analysis	• User Requirement Specification (URS)	11 Mar '10	15 Apr '10	Completed																																			
• System Development	• PaySwitch Updated Program	16 April '10 20 July '10	18 Jun '10 18 Nov '10	Completed																																			
• Testing > SIT > UAT	• SIT sign-off  • UAT sign-off	16 Jun '10 19 Nov '10	30 Jun '10 03 Dec '10	In Progress																																			
• Migration	• Deploy program in production	16 Jul '10 04 Jan '11	30 Jul '10 11 Jan '11																																				
• System Cutover	• Go Live	02 Aug '10 12 Jan '11	02 Aug '10 12 Jan '11																																				
<p>3.2.2</p> <p>3.2.3</p>	<p>FA presented the functionalities of the PaySwitch Enhancement.</p> <p>The enhanced version of the Payswitch Client application include the following new functionalities:</p> <ul style="list-style-type: none"> <li>&gt; Payswitch client application system is to issue email notification to the respective personnel whenever file not found in the relevant send folder upon task's start time. The system shall proceed to perform automatic retry of sending the files whenever files not found depending on the interval defined in the system. However, no email notification to be issued for failed automatic retry of sending the files. The email notification shall only be issued upon the last automatic retry before the task's stop time.</li> <li>&gt; Payswitch client is to display full information and processing activities in task log for any sending and receiving of files between MEPS and Fis;</li> <li>&gt; Payswitch Client Web is to be able to send/receive file from FI's shared folder.</li> </ul> <p>NB informed their needs to have the same feature for PaySwitch Client to send/receive file from FI's shared folder.</p> <p>FA presented the UAT plan for PaySwitch Enhancement.</p> <p>QA team has planned to conduct UAT on the following cycle dates:</p> <ul style="list-style-type: none"> <li>&gt; Cycle 1: 06/12/2010 → 10/12/2010;</li> <li>&gt; Cycle 2: 13/12/2010 → 17/12/2010.</li> </ul> <p>The proposed banks to be involved in UAT are HLB, UOB and EBB.</p> <p>The go-live date for the project is scheduled on 12/01/2011. MEPS has proposed two banks to become the pilot banks to migrate to Production on the said date.</p>	<p>Info</p> <p>Info</p>	<p>All to note</p> <p>All to note</p>																																				



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

Ref No.: 4 / 2010

No.	Matters Discussed	Status*	Action By	Deadline																																			
	<p>UOB has agreed to be the pilot bank for the UAT activities. AL has requested MEPS to send UAT test plan to UOB ASAP.</p> <p>HLB to feedback on the availability of their business end user to be involved in the UAT activity.</p> <p>EBB has indicated that they are not able to participate in the UAT as EBB has to source for another PC for the UAT activity.</p> <p>CTB to feedback if they are able to participate in the UAT activity.</p> <p>FA informed all banks are to comply with PaySwitch enhancement and they have agreed the deadline to comply by March 2011.</p>	<p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Info</p>	<p>UOB and MEPS QA</p> <p>HLB</p> <p>All to note</p> <p>CTB</p> <p>All member banks</p>	<p>ASAP</p> <p>ASAP</p> <p></p> <p>ASAP</p> <p>March 2011</p>																																			
<p><b>3.3</b></p> <p>3.3.1</p> <p>3.3.2</p>	<p><b>New Banks Admission</b></p> <p>FA informed 2 banks have joined IBG network namely JP Morgan and AGRO Bank.</p> <p>FA presented the timeline for New Bank Admission for JP Morgan.</p> <table border="1" data-bbox="342 1018 1091 1423"> <thead> <tr> <th>Key Milestones</th> <th>Key Deliverables</th> <th>Start Date</th> <th>End Date</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> <li>System Development               <ul style="list-style-type: none"> <li>Cobol &amp; JCL</li> </ul> </li> </ul> </td> <td> <ul style="list-style-type: none"> <li>Attainment to COBOL programs &amp; JCL</li> </ul> </td> <td>01 Apr '10</td> <td>13 May '10</td> <td>Completed</td> </tr> <tr> <td> <ul style="list-style-type: none"> <li>Testing               <ul style="list-style-type: none"> <li>SIT</li> <li>User Acceptance Test (3 cycles)</li> </ul> </li> </ul> </td> <td> <ul style="list-style-type: none"> <li>SIT sign-off</li> <li>UAT sign-off</li> </ul> </td> <td>17 May '10 16 Jun '10</td> <td>15 Jun '10 07 July '10</td> <td>Completed</td> </tr> <tr> <td> <ul style="list-style-type: none"> <li>UAT Freezing Period</li> </ul> </td> <td></td> <td>07 July '10</td> <td>26 July '10</td> <td></td> </tr> <tr> <td> <ul style="list-style-type: none"> <li>Preparation for Production</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>Migration plan &amp; checklist</li> </ul> </td> <td>19 July '10</td> <td>12 Aug '10</td> <td>Completed</td> </tr> <tr> <td> <ul style="list-style-type: none"> <li>Migration</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>Deploy program &amp; JCL in production</li> </ul> </td> <td>13 Aug '10</td> <td>13 Aug '10</td> <td>Completed</td> </tr> <tr> <td> <ul style="list-style-type: none"> <li>System Cutover</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>Go Live</li> </ul> </td> <td>18 Aug '10</td> <td>18 Aug '10</td> <td><b>PROJECT COMPLETED</b></td> </tr> </tbody> </table>	Key Milestones	Key Deliverables	Start Date	End Date	Status	<ul style="list-style-type: none"> <li>System Development               <ul style="list-style-type: none"> <li>Cobol &amp; JCL</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Attainment to COBOL programs &amp; JCL</li> </ul>	01 Apr '10	13 May '10	Completed	<ul style="list-style-type: none"> <li>Testing               <ul style="list-style-type: none"> <li>SIT</li> <li>User Acceptance Test (3 cycles)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>SIT sign-off</li> <li>UAT sign-off</li> </ul>	17 May '10 16 Jun '10	15 Jun '10 07 July '10	Completed	<ul style="list-style-type: none"> <li>UAT Freezing Period</li> </ul>		07 July '10	26 July '10		<ul style="list-style-type: none"> <li>Preparation for Production</li> </ul>	<ul style="list-style-type: none"> <li>Migration plan &amp; checklist</li> </ul>	19 July '10	12 Aug '10	Completed	<ul style="list-style-type: none"> <li>Migration</li> </ul>	<ul style="list-style-type: none"> <li>Deploy program &amp; JCL in production</li> </ul>	13 Aug '10	13 Aug '10	Completed	<ul style="list-style-type: none"> <li>System Cutover</li> </ul>	<ul style="list-style-type: none"> <li>Go Live</li> </ul>	18 Aug '10	18 Aug '10	<b>PROJECT COMPLETED</b>	<p>Info</p> <p>Info</p>	<p>All to note</p> <p>All to note</p>	<p></p> <p>16 Aug 2010</p>
Key Milestones	Key Deliverables	Start Date	End Date	Status																																			
<ul style="list-style-type: none"> <li>System Development               <ul style="list-style-type: none"> <li>Cobol &amp; JCL</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Attainment to COBOL programs &amp; JCL</li> </ul>	01 Apr '10	13 May '10	Completed																																			
<ul style="list-style-type: none"> <li>Testing               <ul style="list-style-type: none"> <li>SIT</li> <li>User Acceptance Test (3 cycles)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>SIT sign-off</li> <li>UAT sign-off</li> </ul>	17 May '10 16 Jun '10	15 Jun '10 07 July '10	Completed																																			
<ul style="list-style-type: none"> <li>UAT Freezing Period</li> </ul>		07 July '10	26 July '10																																				
<ul style="list-style-type: none"> <li>Preparation for Production</li> </ul>	<ul style="list-style-type: none"> <li>Migration plan &amp; checklist</li> </ul>	19 July '10	12 Aug '10	Completed																																			
<ul style="list-style-type: none"> <li>Migration</li> </ul>	<ul style="list-style-type: none"> <li>Deploy program &amp; JCL in production</li> </ul>	13 Aug '10	13 Aug '10	Completed																																			
<ul style="list-style-type: none"> <li>System Cutover</li> </ul>	<ul style="list-style-type: none"> <li>Go Live</li> </ul>	18 Aug '10	18 Aug '10	<b>PROJECT COMPLETED</b>																																			



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**


Ref No.: 4 / 2010

No.	Matters Discussed	Status*	Action By	Deadline																																			
3.3.3	<p>FA presented the timeline for New Bank Admission for AGRO Bank.</p> <table border="1" data-bbox="342 468 1084 835"> <thead> <tr> <th>Key Milestones</th> <th>Key Deliverables</th> <th>Start Date</th> <th>End Date</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>• System Development ➢ Cabel &amp; JCL</td> <td>• Amendments to COBOL programs &amp; JCL</td> <td>09 Mar '10</td> <td>11 Jun '10</td> <td>Completed</td> </tr> <tr> <td>• Testing ➢ SIT ➢ User Acceptance Test (3 cycles)</td> <td>• SIT sign-off • UAT sign-off</td> <td>14 Jun '10 02 Aug '10</td> <td>09 July '10 27 Aug '10</td> <td>Completed</td> </tr> <tr> <td>• UAT Freezing Period</td> <td></td> <td>07 July '10</td> <td>26 July '10</td> <td></td> </tr> <tr> <td>• Preparation for Production</td> <td>• Migration plan &amp; checklist</td> <td>30 Aug '10</td> <td>03 Sep '10</td> <td>Completed</td> </tr> <tr> <td>• Migration</td> <td>• Deploy program &amp; JCL in production</td> <td>21 Sep '10</td> <td>26 Sep '10</td> <td>Completed</td> </tr> <tr> <td>• System Cutover</td> <td>• Go Live</td> <td>11 Oct '10</td> <td>11 Oct '10</td> <td><b>PROJECT COMPLETED</b></td> </tr> </tbody> </table>	Key Milestones	Key Deliverables	Start Date	End Date	Status	• System Development ➢ Cabel & JCL	• Amendments to COBOL programs & JCL	09 Mar '10	11 Jun '10	Completed	• Testing ➢ SIT ➢ User Acceptance Test (3 cycles)	• SIT sign-off • UAT sign-off	14 Jun '10 02 Aug '10	09 July '10 27 Aug '10	Completed	• UAT Freezing Period		07 July '10	26 July '10		• Preparation for Production	• Migration plan & checklist	30 Aug '10	03 Sep '10	Completed	• Migration	• Deploy program & JCL in production	21 Sep '10	26 Sep '10	Completed	• System Cutover	• Go Live	11 Oct '10	11 Oct '10	<b>PROJECT COMPLETED</b>	Info	All to note	11 Oct 2010
Key Milestones	Key Deliverables	Start Date	End Date	Status																																			
• System Development ➢ Cabel & JCL	• Amendments to COBOL programs & JCL	09 Mar '10	11 Jun '10	Completed																																			
• Testing ➢ SIT ➢ User Acceptance Test (3 cycles)	• SIT sign-off • UAT sign-off	14 Jun '10 02 Aug '10	09 July '10 27 Aug '10	Completed																																			
• UAT Freezing Period		07 July '10	26 July '10																																				
• Preparation for Production	• Migration plan & checklist	30 Aug '10	03 Sep '10	Completed																																			
• Migration	• Deploy program & JCL in production	21 Sep '10	26 Sep '10	Completed																																			
• System Cutover	• Go Live	11 Oct '10	11 Oct '10	<b>PROJECT COMPLETED</b>																																			
<p><b>3.4</b></p> <p>3.4.1</p> <p>3.4.2</p>	<p><b>2nd Validation New Specification &amp; Increase Transaction Limit (RFI)</b></p> <p>FA informed all banks including Bank Muamalat have complied and go-live on 22 Nov 2010.</p> <p>FA presented the timeline for 2nd Validation New Specifications &amp; Increase Transaction Limit (RFI).</p> <table border="1" data-bbox="342 1161 1084 1560"> <thead> <tr> <th>Key Milestones</th> <th>Key Deliverables</th> <th>Start Date</th> <th>End Date</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>• BUR Acceptance</td> <td>• Acceptance Sign-Off</td> <td>08 Mar '10</td> <td>22 Apr '10</td> <td>Completed</td> </tr> <tr> <td>• Technical Design at banks' side</td> <td>• Design Specification</td> <td>1 April '10</td> <td>30 Apr '10</td> <td>Completed</td> </tr> <tr> <td>• System Development at banks' side</td> <td>• Updated Program</td> <td>9 May '10</td> <td>8 Oct '10</td> <td>Completed</td> </tr> <tr> <td>• Testing ➢ UAT</td> <td>• UAT sign-off</td> <td>11 Oct '10</td> <td>12 Nov '10</td> <td>Completed</td> </tr> <tr> <td>• Migration</td> <td>• Change parameter setting</td> <td>19 Nov '10</td> <td>19 Nov '10</td> <td>Completed</td> </tr> <tr> <td>• System Cutover</td> <td>• Go Live</td> <td>22 Nov '10</td> <td>22 Nov '10</td> <td><b>PROJECT COMPLETED</b></td> </tr> </tbody> </table>	Key Milestones	Key Deliverables	Start Date	End Date	Status	• BUR Acceptance	• Acceptance Sign-Off	08 Mar '10	22 Apr '10	Completed	• Technical Design at banks' side	• Design Specification	1 April '10	30 Apr '10	Completed	• System Development at banks' side	• Updated Program	9 May '10	8 Oct '10	Completed	• Testing ➢ UAT	• UAT sign-off	11 Oct '10	12 Nov '10	Completed	• Migration	• Change parameter setting	19 Nov '10	19 Nov '10	Completed	• System Cutover	• Go Live	22 Nov '10	22 Nov '10	<b>PROJECT COMPLETED</b>	<p>Info</p> <p>Info</p>	<p>All to note</p> <p>All to note</p>	<p></p> <p>22 Nov 2010</p>
Key Milestones	Key Deliverables	Start Date	End Date	Status																																			
• BUR Acceptance	• Acceptance Sign-Off	08 Mar '10	22 Apr '10	Completed																																			
• Technical Design at banks' side	• Design Specification	1 April '10	30 Apr '10	Completed																																			
• System Development at banks' side	• Updated Program	9 May '10	8 Oct '10	Completed																																			
• Testing ➢ UAT	• UAT sign-off	11 Oct '10	12 Nov '10	Completed																																			
• Migration	• Change parameter setting	19 Nov '10	19 Nov '10	Completed																																			
• System Cutover	• Go Live	22 Nov '10	22 Nov '10	<b>PROJECT COMPLETED</b>																																			



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

Ref No.: 4 / 2010

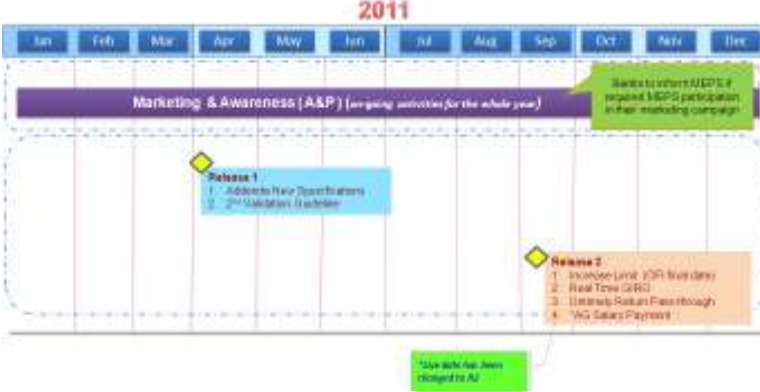
No.	Matters Discussed	Status*	Action By	Deadline																															
<p><b>3.5</b></p> <p>3.5.1</p>	<p><b>Addenda New Specification For Payment Information &amp; eDividend</b></p> <p>FA presented the timeline for Addenda New Specification for Payment Information &amp; eDividend.</p>  <p><small>Note: The Snapshot will be elaborated at the next BWG meeting on the 2<sup>nd</sup> week of Dec 2010.</small></p> <p>AL informed Hong Leong bank has already complied &amp; go-live on 22 Nov 2010.</p> <p>FA informed all banks to comply by March 2011.</p>	Info	All to note	March 2011																															
<p><b>4</b></p> <p>4.1</p>	<p><b>2011 Project Initiatives</b></p> <p>FA presented the 2011 IBG projects / initiatives and their releases associate with the target go-live date. FA informed that these initiatives are to be deliberated in next BWG meeting and yet to be concurred by BWG.</p> <p>To implement the following projects/initiatives by releases:</p> <table border="1" data-bbox="354 1486 1091 1822"> <thead> <tr> <th>Release Package</th> <th>Projects</th> <th>Status</th> <th>Participation</th> <th>References</th> </tr> </thead> <tbody> <tr> <td rowspan="2"><b>Release 1</b> <i>(March 2011)</i></td> <td>Addenda New Spec</td> <td>Requirements Stage</td> <td>All FIs</td> <td>Addenda New Specs BUR FS version 2.0 (Final)</td> </tr> <tr> <td>2<sup>nd</sup> Validation Guideline*</td> <td>New</td> <td>MEPS** &amp; FIs</td> <td>None</td> </tr> <tr> <td rowspan="4"><b>Release 2</b> <i>(September 2011)</i></td> <td>Increase Limit (CFI)</td> <td>Requirements Stage</td> <td>CFI</td> <td>Increase Limit BUR FS version 2.0 (Final)</td> </tr> <tr> <td>Real Time GIRO</td> <td>Procurement Stage</td> <td>Min 2 pilot FIs</td> <td>None</td> </tr> <tr> <td>AG Salary Payment***</td> <td>Requirements Stage</td> <td>9 AG banks</td> <td>AG Salary Payment Proposal version 2.0 (20100527)</td> </tr> <tr> <td>Untimely Return Pass-through</td> <td>New</td> <td>All FIs</td> <td>None</td> </tr> </tbody> </table> <p><small>* The deliverable is only for guideline, implementation part is to be discussed during project meeting  **MEPS to lead in producing the guideline with input from FIs  *** Proposed release date</small></p>	Release Package	Projects	Status	Participation	References	<b>Release 1</b> <i>(March 2011)</i>	Addenda New Spec	Requirements Stage	All FIs	Addenda New Specs BUR FS version 2.0 (Final)	2 <sup>nd</sup> Validation Guideline*	New	MEPS** & FIs	None	<b>Release 2</b> <i>(September 2011)</i>	Increase Limit (CFI)	Requirements Stage	CFI	Increase Limit BUR FS version 2.0 (Final)	Real Time GIRO	Procurement Stage	Min 2 pilot FIs	None	AG Salary Payment***	Requirements Stage	9 AG banks	AG Salary Payment Proposal version 2.0 (20100527)	Untimely Return Pass-through	New	All FIs	None	Info	All to note	
Release Package	Projects	Status	Participation	References																															
<b>Release 1</b> <i>(March 2011)</i>	Addenda New Spec	Requirements Stage	All FIs	Addenda New Specs BUR FS version 2.0 (Final)																															
	2 <sup>nd</sup> Validation Guideline*	New	MEPS** & FIs	None																															
<b>Release 2</b> <i>(September 2011)</i>	Increase Limit (CFI)	Requirements Stage	CFI	Increase Limit BUR FS version 2.0 (Final)																															
	Real Time GIRO	Procurement Stage	Min 2 pilot FIs	None																															
	AG Salary Payment***	Requirements Stage	9 AG banks	AG Salary Payment Proposal version 2.0 (20100527)																															
	Untimely Return Pass-through	New	All FIs	None																															





**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

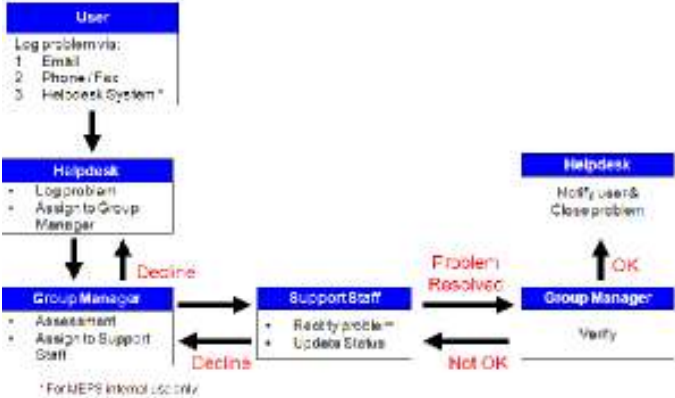
Ref No.: 4 / 2010

No.	Matters Discussed	Status*	Action By	Deadline
4.2	<p>FA presented the timeline for the overall 2011 projects &amp; initiatives.</p> 	Info	All to note	
5	<p><b>Other Matters</b></p> <p>5.1 FA briefed on the IBG Circular Distribution Procedure.</p> <p align="center"><b>IBG Circular Distribution Procedure</b></p> <p>In the previous TWG meeting on 13/05/2010, TWG committee members have requested MEPS eBusiness team to send the business user requirement to them as well.</p> <p>Moving forward upon approval from MEPS eBusiness team, MEPS IBG Technical team shall distribute all IBG circular, business user requirement and relevant information to TWG committee members to ensure the members are informed on the latest updates from the BWG meeting.</p> <p>MEPS eBusiness team shall no longer CC any circular or documents distributed to BWG members to TWG members.</p>	Info	All to note	
5.2	<p>FA informed a New Group Email ID for IBG technical team has been established. All member banks are to send their requests to this email group for IBG technical support.</p> <p>Please be informed that MEPS IBG technical team has a new email id (AD IBG e-Business), which is &lt;ad_ibg_e-business@meps.com.my&gt;. FYI, the old one (&lt;adibgteam@meps.com.my&gt;) is no longer in used.</p> <p>Thus, for subsequent email correspondence, kindly forward to this email group so that MEPS IBG Technical team will be able to respond to you in regard to TWG matters promptly.</p>	Info	All to note	



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

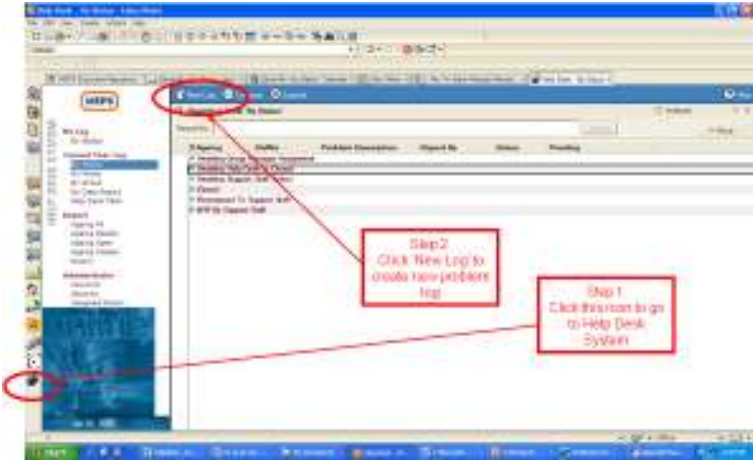
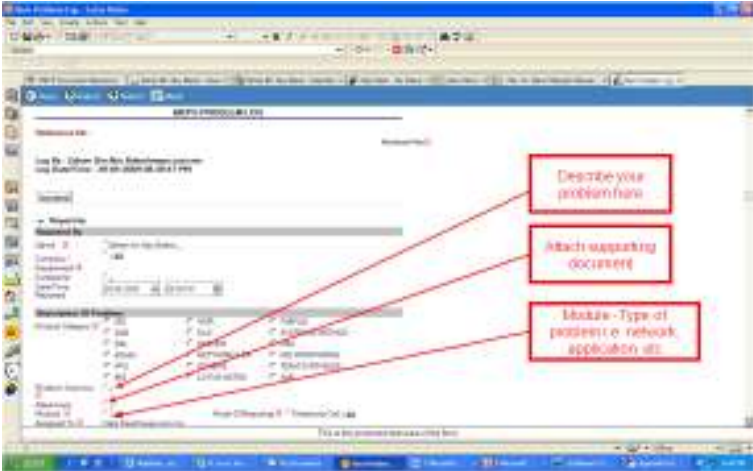
Ref No.: 4 / 2010

No.	Matters Discussed	Status*	Action By	Deadline														
5.3	<p>FA briefed TWG members on the Helpdesk Procedure.</p> <p align="center"><b>OPERATION HOURS</b></p> <table border="1" data-bbox="344 506 987 642"> <thead> <tr> <th>Day</th> <th>Operation Hours</th> </tr> </thead> <tbody> <tr> <td>Monday - Friday</td> <td>7.00am - 11.30pm</td> </tr> <tr> <td>Sat / Sun / Public Holiday</td> <td>Off</td> </tr> </tbody> </table> <p>Helpdesk operation is divided into two shifts:</p> <table border="1" data-bbox="394 751 914 884"> <thead> <tr> <th>Shift</th> <th>Operation Hours</th> </tr> </thead> <tbody> <tr> <td>Morning shift</td> <td>7.00am - 3.30pm</td> </tr> <tr> <td>Afternoon shift</td> <td>3.00pm - 11.30pm</td> </tr> </tbody> </table> <p align="center"><b>Contacts:</b></p> <table border="1" data-bbox="337 961 1000 1039"> <tbody> <tr> <td>Tel: 1-800-18-6377 03-2781-0500 ext 645</td> <td>Email: helpdesk@meps.com.my</td> </tr> </tbody> </table> <p align="center"><b>Problem Logging &amp; Escalation</b></p>  <pre> graph TD     User[User] --&gt; Helpdesk1[Helpdesk]     Helpdesk1 --&gt; GM1[Group Manager]     GM1 --&gt; SS[Support Staff]     SS --&gt; GM2[Group Manager]     GM2 --&gt; Helpdesk2[Helpdesk]     GM1 -- Decline --&gt; GM1     SS -- Decline --&gt; GM1     SS -- Problem Resolved --&gt; GM2     GM2 -- Not OK --&gt; SS     GM2 -- Verify --&gt; GM2     GM2 -- OK --&gt; Helpdesk2   </pre> <p>* For MEPS Internal Use only</p>	Day	Operation Hours	Monday - Friday	7.00am - 11.30pm	Sat / Sun / Public Holiday	Off	Shift	Operation Hours	Morning shift	7.00am - 3.30pm	Afternoon shift	3.00pm - 11.30pm	Tel: 1-800-18-6377 03-2781-0500 ext 645	Email: helpdesk@meps.com.my	Info	All to note	
Day	Operation Hours																	
Monday - Friday	7.00am - 11.30pm																	
Sat / Sun / Public Holiday	Off																	
Shift	Operation Hours																	
Morning shift	7.00am - 3.30pm																	
Afternoon shift	3.00pm - 11.30pm																	
Tel: 1-800-18-6377 03-2781-0500 ext 645	Email: helpdesk@meps.com.my																	



MINUTES OF MEETING  
4th IBG Technical Working Group (TWG) Meeting

Ref No.: 4 / 2010

No.	Matters Discussed	Status*	Action By	Deadline
5.3.1	  <p>Banks inquired on the SLA for production problem supported by MEPS. The SLA as follows:</p> <ul style="list-style-type: none"><li>• Severity 1= 1 hour</li><li>• Severity 2= 1 day</li><li>• Severity 3 = 2 days.</li></ul>	Info	All to note	
5.3.2	FI complained that their calls have been passed around. FA will highlight the issue to Operation team.	Info	MEPS	ASAP
5.4	AL suggested next TWG meeting to be scheduled at 3:00 p.m.	Info	All to note	
5.5	As there were no other matters discussed, the meeting was adjourned at 4.30 pm.	Info	All to note	



**MINUTES OF MEETING**  
**4th IBG Technical Working Group (TWG) Meeting**

Ref No.: 4 / 2010

**Prepared By:**

**Name: Lim Seak Seah / Patwant Kaur**

**Designation : Manager / Assistant Manager, Interbank GIRO Application**

**Date: 8th December 2010**

**Attendance List for Year 2010**

	Banks	Attendance To Date
1.	Affin Bank	1 / 4
2.	AGRO Bank	3 / 3
3.	Alliance Bank	2 / 4
4.	AmBank	4 / 4
5.	Bank Islam	0 / 4
6.	Bank Kerjasama Rakyat	4 / 4
7.	Bank Muamalat	3 / 4
8.	Bank Simpanan Nasional	0 / 4
9.	Bank Of America	4 / 4
10.	CIMB	4 / 4
11.	Citibank	4 / 4
12.	Deutsche Bank	4 / 4
13.	Eon Bank	4 / 4
14.	Hong Leong Bank	4 / 4
15.	HSBC	4 / 4
16.	JP Morgan Chase	1 / 1
17.	KFH	3 / 3
18.	Maybank	4 / 4
19.	OCBC	4 / 4
20.	Public Bank	4 / 4
21.	RBS Bank	1 / 4
22.	RHB Bank	1 / 4
23.	Standard Chartered Bank	4 / 4
24.	UOB Bank	4 / 4