

PROJECT CHANGE REQUEST FORM

Project Name : IB Fee Waiver

Prepared by : Jelson Low

Date : 28/02/2011

Change Request No. : IBSCR028

1. Requestor Information

Fill in with appropriate information or place an "X" next to those that apply:

Area of Change:

Scope Schedule Migration
 Budget Quality

Is this Change the result of a Risk Management Action?

No Yes Risk ID:

Scope of Change:

Information Site GUI	<input type="checkbox"/>	BVMC	<input type="checkbox"/>	CIB Reports	<input type="checkbox"/>
Information Site Tools	<input type="checkbox"/>	CORUS	<input type="checkbox"/>	BIB Reports	<input type="checkbox"/>
Content	<input type="checkbox"/>	CIB Demo	<input type="checkbox"/>	BIB User Guide	<input type="checkbox"/>
Database	<input checked="" type="checkbox"/>	BIB Demo	<input type="checkbox"/>	CIB User Guide	<input type="checkbox"/>
ESB	<input checked="" type="checkbox"/>	OnlineApps IBG Core	<input checked="" type="checkbox"/>	BVMC User Guide	<input type="checkbox"/>
CIB	<input checked="" type="checkbox"/>	BIB	<input type="checkbox"/>	Others	<input type="checkbox"/>

Proposed Change Description and References:

Provide information below concerning the requested change. Create links to any supporting documentation

Description:

Implementing fee waiver for all chargeable transaction modules for transactions perform by KFH's staff

Justification:

Hyperlinks:

Impact of Not Implementing:

KFH's staff will not be enjoying fee waiver benefits for chargeable transaction modules

Alternatives:

Initial Review Date:	Assigned To:
<i>Action</i>	<i>Comments</i>
Approval for Impact Analysis []	
Reject []	
Defer Until []	
Express Approval []	

3. Initial Impact Analysis

Baselines Affected:

Configuration Items Affected
 (e.g product specifications):

Cost / Schedule Impact Analysis Required? (check one) Yes [] No []

Impact on Cost:

Impact on Schedule:

Impact on Resources:

Risk associated with implementing the change:

Risk associated with not implementing the change:

Final Review Results:

Review Date:

Priority: (check one) High [] Medium [] Low []

4. Impact Analysis Results

Specific Requirements Definition:

Additional Resource Requirements (insert rows as needed):	<i>Man Days</i>	<i>Cost</i>
CIB	6	12000
IBG Core	1	2000
ESB	2	4000
UAT & Migration Assistant	5	9000
Totals	14	27000

Impact of Not Implementing the Change: No IB fee waiver for KFH's staff on chargeable transaction

Alternatives to the Proposed Change: _____

5. Final Recommendation

6. Project Change Request Form / Signatures

Project Name: _____

Project Manager: _____

I have reviewed the information contained in this Project Change Request Form and agree:

<i>Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i> (MM/DD/YYYY)

The signatures above indicate an understanding of the purpose and content of this document by those signing it. By signing this document, they agree to this as the formal Project Change Request Form.

Appendix A

Terms & Conditions

1. This CR is valid for 30 days as stated from the date herein.
2. Purchase order is required to be provided within the validity period stated for this CR.
3. Change request will be delivered for SIT and/or UAT, respective user is required to sign off User Acceptance Certificate upon completion of UAT prior to production migration.
4. Penril is not responsible, unless stated, for SIT and/or UAT environments and materials (system server, network, test data and etc) which are required for SIT and/or UAT.
5. Migration is to be performed by respective IT team from KFH, Penril shall provide assistance.

Appendix B

Proposed Solution

1. Consumer Internet Banking to integrate with KFH Host for staff tagging at RIM No level upon LOGIN.
2. Staff tag will then be set to a global parameter which will carry throughout the LOGIN session.
3. Upon processing all chargeable transaction, CIB will verify against the staff tag and waive the charges if user is KFH's staff/employee.
4. Keep fee waived transaction indicator for future reference in Database

CIB Scope:

- Login & Session Management
- Fund Transfer
 - Interbank Fund Transfer (IBG)
 - Foreign Telegraphic Transfer
- Stop Cheque
- Standing Instruction
 - SI Charges
 - Interbank Fund Transfer Charges
 - SMS Notification Charges
- SMS Notification Charges – Beneficiary

IBGCore Scope:

- IBG Charges

ESB Scope:

- Integration for Staff Tag by RIM No

**** Note: Purposed solutions are partially based on “BRS - IB Fee Waiver v2.docx”, not all requirements are catered due to timeline constraint.**