Kuwait Finance House
بيت التمويل الكويتي

Kuwait Finance House (Malaysia) Berhad
IT, Project & User Support

Change Request Form

CR No :

Project Name : CMS KFH Labuan **Project Manager :** Nelly Peter Sedomon Gunsanad **System Owner :** KFH Labuan **Issue Date :** 18/02/2019 **Requestor :** Norazili Timpai	**Reference issues :** **Priority :** Critical / High / **Medium** / Low **Assigned to :** **Target Resolution Date : -** **Application :** CMS KFH Labuan **Module :** Business Internet Banking Labuan **Product : CMS Alert - ODD**

Description of Change Request :

To allow CMS prompt customer to update company information during login :

1) **Alert to be popped up and remind customer to fill-in Data Maintenance form**
2) **Alert to be popped up and remind customer to fill-in PEP Declaration form.**
3) **CMS Labuan to allowed electronic online form for item 1) & 2)**

Impact of the Change Request :

1) **To allowed customer to fill in the electronic form online.**
2) **Once accepted. Customer allowed to keep acknowledgment receipt from system**
3) **Complete electronic form will be sent to dedicated email for KFH Labuan.**
4) **Corus should be able to keep all the information and KFH Labuan Will be extracted the report in excel.**

Request By: **Signature :** **Date :** 18/2/19	***Project Manager Review*** **Signature :** **Date :** 18/2/19

Accepted by Vendor

Signature : **Date :**

~For KFHMB Internal Use~

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	Application : CMS KFH Labuan **Module :** Business Internet Banking Labuan **Product : FTT – to allow attachment**

Description of Change Request :

To allow attachment for FTT transaction in BIB Labuan.

1) **JPEG format**
2) **Reminder for Attachment:** Only valid for file with jpeg, png, gif, pdf, doc, docx file extension and size less than or equal to 5Mb

Include Attachment : ☐ **Yes** ☐ **No**

Impact of the Change Request :

To allow Labuan customer to attach supporting document for all FTT transaction.

Request By: **Signature :** **Date :** 18/2/19	***Project Manager Review*** **Signature :** **Date :** 18/2/19

Accepted by Vendor

Signature : **Date :**

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